

# Executive Director, Massachusetts State College Building Authority

*The Massachusetts State College Building Authority (MSCBA) is responsible for financing, planning, providing design and construction services as well as oversight of the management of residence halls and student activity facilities on the nine State University and fifteen Community College campuses in the Commonwealth. More information regarding the MSCBA can be found at [www.mscba.org](http://www.mscba.org).*

*The MSCBA is seeking a highly motivated candidate to lead the Authority. The right candidate will be a strategic thinker, collaborative partner, and strong team leader with experience in planning and design. They will possess excellent communication and interpersonal skills, and the ability to manage in a public and dynamic environment is essential. The work we do typically involves a multitude of stakeholders and competing priorities and requires an ability to listen, understand and articulate the problem, establish clear goals through a collaborative process and then drive the team to a solution and clear implementation plan.*

## GENERAL STATEMENT OF DUTIES AND RESPONSIBILITIES

- **Operation and direction** of the Authority and its staff, reporting to MSCBA Board
- **Leadership of specialized teams** to deliver high-quality projects and outcomes
- **Strategic capital planning** including facility renewal and occupancy planning
- **Financial oversight and management** includes capital planning, annual budget cycles, rent-setting, payment of debt service.
- **Risk Management** and oversight of legal matters, with a focus on compliance for the Authority and its campus partners.
- **Senior representative** to key stakeholders, such as campus and other critical state agency partners

## PREFERRED SKILLS AND EXPERIENCE:

- Commitment to innovation and transformation to meet future needs of the Authority
- Demonstrated success in building and motivating an effective team, including recruiting, developing and retaining talent.
- Proven abilities in strategic planning; outstanding problem solving, analytical and critical thinking skills.
- Strong executive presence and influencing skills. Ability to exercise a high degree of independent initiative in managing internal and external constituents.
- Demonstrated understanding of high-level finance outcomes related to debt management and ability to serve as a thought partner for creative solutions that support financial solvency.
- 10+ years of increasing and broadening responsibility in portfolio and project management.
- Exposure to public construction preferably within the Commonwealth. Degree in relevant field (business management, design, construction); master's degree or professional licensure desired.

**MSCBA IS AN EQUAL OPPORTUNITY, AFFIRMATIVE ACTION EMPLOYER AND DOES NOT DISCRIMINATE ON THE BASIS OF RACE, RELIGION, COLOR, SEX, SEXUAL ORIENTATION, GENDER IDENTITY, AGE, NATIONAL ORIGIN, VETERAN STATUS, DISABILITY, OR MEMBERSHIP IN ANY CLASS PROTECTED BY APPLICABLE LAW.**

This is a full-time position with potential for hybrid work based on agency and constituent needs. The selected candidate must successfully complete a comprehensive background check. Salary commensurate with experience and qualifications. MSCBA employee benefits include health, dental, long-term disability, and life insurance, as well as paid sick leave and vacation time, discounted public transportation, tuition reimbursement for eligible courses, and participation in the Massachusetts State Retirement system. To apply, submit resume & cover letter via email at [careers@mscba.org](mailto:careers@mscba.org).